

GENERAL RELIEF OPPORTUNITIES FOR WORK (GROW) EMPLOYMENT SPECIALIST REFERRAL

Time referred to Employment Specialist: _____

Homeless Voucher Given: Yes No
Food Stamps Requested: Yes No

Name:	Address:	Case Number SF ID	CIN
Intake Eligibility Worker File #:	Screener:	Date of birth:	Date:

Before your General Relief (GR) application is approved, you must attend a GROW Orientation appointment. GROW is a mandatory employment program for all employable GR participants. The Orientation will provide you with information about the GROW Program.

- The Employment Specialist will give you an appointment letter with the date, time, and place of your GROW Orientation Appointment. You must keep this appointment.
- After you attend Orientation, you must see your GROW Case Manager for a letter verifying your attendance. You must take this letter to your Eligibility Worker (EW) on your return appointment.
- The GR time limit is nine months in any 12-month period if you continue to participate in GROW. The time limit starts the day you attend GROW Orientation.
- If you become unemployable, the time limit stops until you are employable again.
- GROW services include: employment services, vocational assessment, education and vocational training
- GROW pays for transportation.
- GROW provides domestic violence, mental health and substance abuse services, if you need them.
- If you fail to participate in GROW without a good cause you may receive a penalty.
- If you fail to meet GROW responsibilities without a good cause, your GR may be denied or stopped.

As an employable GROW participant, I understand that I am limited to 9 months of GR in any 12-month period. If I fail to meet my responsibilities without a good cause, my GR may be denied or stopped and I may receive a penalty.

Participant Signature:	Date:
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Employment Specialist:	Date:
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Applicant failed to remain for complete Employment Needs Evaluation. Deny GR.