

CalWORKS Division

August 2006

Newsletter

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INTEGRATED FRAUD DETECTION SYSTEM IN LEADER - BEGINNING SEPTEMBER 2006

Effective September 4, 2006, IFDS abstracts will be available in LEADER for processing. Effective with the August 2006 LEADER Build, LEADER will manage the IFDS abstract data received from the State. LEADER will:

- Establish abstract validity;
- Auto-assign abstracts to the individual IEVS/IFDS EWs for processing. The ES maintains the ability to manually assign abstracts. LEADER will distribute the abstracts evenly across the unit;
- During auto-assignment, take into consideration, the participant and EW primary language designation;
- Auto-initiate the PA 2418 (participant contact letter) and PA 2418MC, Statement Regarding Employment for Medi-Cal, in English or Spanish for auto-assigned abstracts. For all non-English/non-Spanish languages, LEADER will mail the English version. The IEVS/IFDS EW must manually prepare the PA 2418 in the appropriate threshold language;
- Create an appointment date and time via the newly created IEVS Appointment Detail screen, for all PA 2418s auto-initiated and include the information on the PA 2418;
- Allow the PA 2418T, Statement Regarding Employment for Former Participants, and the PA 2486, IEVS/IFDS Statement Regarding Employment SSI/SSP to be available and printed on demand;
- Print abstracts (IFDS, SSI/SSP and Duplicate Aid Detection System [DADS]), County Response forms, the PA 2418, PA 2418M, PA 2418T, PA 2486 and PA 2419 (employer contact letter) and PA 2419-1, on demand;
- Discontinue the case when the IEVS appointment is not kept or the participant has failed to provide the requested information; and
- Collect the processed abstract data for inclusion in the DPA 482, IEVS Management Report.

An Administrative Directive will be released shortly with revised processing instructions.

NEW HIRE REGISTRY/LEADER ENHANCEMENTS - BEGINNING OCTOBER 2006

Effective 10/02/06, enhancements to the system will enable LEADER to do the following:

- Upon receipt of a valid New Hire Registry (NHR) abstract, LEADER will create/set an appointment date and time for the participant to be interviewed regarding the NHR-reported employment;
- Auto-initiate the PA 2418N, NHR Statement Regarding Employment, (for all programs) in English and Spanish. For all non-English/non-Spanish languages, LEADER will mail the English version. The Income Eligibility Verification System (IEVS)/Integrated Fraud Detection System (IFDS) Eligibility Worker (EW) must manually prepare the PA 2418N in the appropriate threshold language;
- Auto-initiate the PA 2419, Verification of Employment and the PA 2419-1, Verification of Employment-Second Contact, to employers requesting employment and earnings verification; and
- Create an appointment date and time via the newly created IEVS Appointment Detail screen, for all PA 2418Ns auto-initiated and include the information on the PA 2418N;
- Discontinue the case when the participant fails to keep the NHR appointment and send the appropriate Notice of Action.

NOTE: All NHR abstracts must be manually assigned by the Eligibility Supervisor (ES).

An Administrative Directive will be released shortly with additional information.

Fraud Referral Process for NHR Abstracts

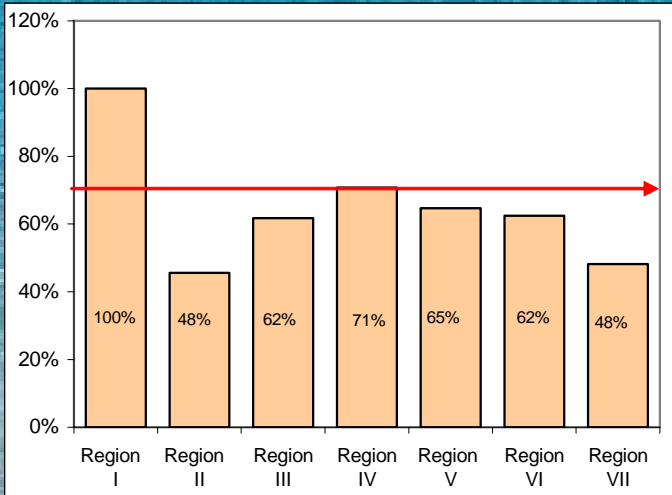
Districts are to discontinue initiating fraud referrals for NHR abstracts when:

- The participant denies the employment; or
- Fails to cooperate in providing information; or
- The employer indicates the participant is or was employed with the company and the participant signed a PA 853, Affidavit, denying the employment.

Please refer to **Call-Out # 06-08 from Phil Ansell, by Charlotte Lee, dated 07/03/06.**

DEPARTMENTAL GOAL FOR SPECIALIZED SUPPORTIVE SERVICES

In the month of May 2006, 64% of participants referred to Specialized Supportive Services (SSS) commenced services department-wide. The chart below provides the percentage of participants by GAIN Region who began SSS in the month of May.



Reminder to GAIN Services Workers

In order to reach the Departmental Take-Up Rate Goal of **70%**, please continue to follow-up with your participants after you have referred them to SSS. Also, remember to motivate your participants through communication and effective listening.

If you or your participants are having problems with a service provider, please let us know. GAIN Services Supervisors, Deputy District Directors and GAIN Deputy Regional Administrators may contact the SSS Program staff listed below with any questions:

Domestic Violence – Lola Nevarez at (562) 908-6326

Substance Abuse – Jean Dean at (562) 908-6325

Mental Health – Maria Ayala at (562) 908-6327

THE EXPOSITION PARK CHILD CARE CENTER-RESERVED CHILD CARE SLOTS PILOT AT GAIN REGION IV

For six months, beginning September 2006, GAIN Region IV and the Exposition Park Child Care Center, located next door to Region IV, will be offering Drop-In Child Care to GAIN participants who are scheduled for one-day or short-term GAIN activities.

When participants are scheduled to attend Orientation/Appraisal, Job Club, Vocational Assessment, Clinical Assessment or other one-day/short-term activities, they will be able to access child care at the Exposition Park Child Care Center simply by calling the center **two days prior** to their scheduled GAIN appointment/activity to reserve a slot.

Participants scheduled for Orientation/Appraisal may not have the time or the resources to plan ahead for child care. The Exposition Park Child Care Center, operated by Golden Wings Academy, Inc., will provide child care for GAIN participants in an effort to help participants avoid missing a scheduled GAIN activity.



The reserved child care slots are only available to children of GAIN participants between the ages of **six weeks and five years**. For more information, please contact:

- Marlyn Cox – Child Care Coordinator at Region IV, (323) 730-6353; or
- Lisa Wells – Site Director of Exposition Park Child Care Center at (323) 766-6100.

Remember, reservations should be made at least two days in advance.

PRIMARY WAGE EARNER DESIGNATION

When both parents are in the home and at least one parent is working, the Primary Wage Earner (PWE) must be designated at application and/or when the deprivation changes to unemployment on an approved case (e.g., absent parent returns home, parent no longer disabled). The PWE is whichever parent earned the greater amount of income in the 24-month period before the month of application or the month in which deprivation changed to unemployment. LEADER will use this information to determine if the children meet the deprivation requirements (i.e., PWE working less than 100 hours).

For more details, see the LEADER Handbook CW Section 41-440- Unemployment

WHO IS REQUIRED TO APPLY FOR CalWORKs WHEN LIVING TOGETHER?

Unmarried couples with children in common and children not in common must be in one Assistance Unit. All persons (adults and children) must be entered on LEADER as in the home and applying for aid. When this is not done, LEADER will fail the case due to Mandatory Inclusion rules.

For more details, see the LEADER Handbook CW Section 82-820.3 – Mandatory Inclusion