

County of Los Angeles
DEPARTMENT OF PUBLIC SOCIAL SERVICES

12860 CROSSROADS PARKWAY SOUTH · CITY OF INDUSTRY, CALIFORNIA 91746
 Tel (562) 908-8400 · Fax (562) 908-0459



PHILIP L. BROWNING
 Director

SHERYL L. SPILLER
 Chief Deputy



Board of Supervisors
 GLORIA MOLINA
 First District
 YVONNE B. BURKE
 Second District
 ZEV YAROSLAVSKY
 Third District
 DON KNABE
 Fourth District
 MICHAEL D. ANTONOVICH
 Fifth District

April 8, 2008

To: All Proposers

From: LEADER Replacement System (LRS) Project

Subject: **LEADER REPLACEMENT SYSTEM REQUEST FOR PROPOSALS (RFP) – ADDENDUM NUMBER FIVE**

This transmittal letter is in reference to Addendum Number Five to RFP # ESD 07-02. All Request for Proposals (RFP) sections and appendices updated by Addendum Number Five and this transmittal letter are posted on the LEADER Replacement System Project website at: www.ladpss.org/dpss/LRS_RFP/default.cfm.

RFP documents added or updated by this Addendum are identified by Addendum number and date. Modified, deleted, and new text appears as tracked changes with a vertical line in the margin of the page.

Addendum Number Five includes the following major changes:

RFP Document	Change(s)
Body	<ul style="list-style-type: none"> ▪ In Section 1.3 (Schedule of Events), Table 1 (Schedule of Events) has been modified. ▪ In Section 3.4 (Project Scope of Work), County's option to terminate Work related to DCFS Systems and DCFS Programs has been added. ▪ In Section 4.3 (Proposal Submission Deadline), proposal submission deadline has been adjusted. ▪ In Section 4.6 (Written Questions and Answers Regarding Addendum Number Five), instructions for the submission of questions regarding Addendum Number Five have been added. ▪ In Section 6.4 (Proposal Submission), notice to Proposers added to clarify number of required copies of financial statements and documents. ▪ In Subsection 6.9.2 (Pricing Schedule Forms (Proposal Section 20)), five (5) pricing schedules have been added for prices excluding Work related to DCFS Systems and DCFS Programs.

RFP Document	Change(s)
Attachment A (Statement of Work)	<ul style="list-style-type: none"> ▪ In Section 1.3 (Project Scope), County's option to terminate Work related to DCFS Systems and DCFS Programs has been added. ▪ In Subsection 3.1.1.4 (Deliverable 1.1.4: Incoming Orientation Plans), requirements have been modified. ▪ In Subsection 3.1.2 (Subtask 1.2: Project Planning), requirements have been modified. ▪ In Subsection 3.1.2.3 (Deliverable 1.2.3: Conversion and Archiving Plans), requirements have been modified. ▪ In Subsection 3.10 (Task 10: Implementation Planning), requirements have been modified. ▪ In Subsection 3.10.1.1 (Deliverable 10.1: Implementation Master Plan), requirements have been modified. ▪ In Subsection 3.10.2 (Subtask 10.2: Update Conversion and Archiving Plans), requirements have been modified. ▪ In Subsection 3.10.3 (Subtask 10.3: Prepare LRS Training Plans), requirements have been modified. ▪ In Subsection 3.10.3.1 (Deliverable 10.3: LRS Training Plans), requirements have been modified. ▪ In Subsection 3.11.3.1 (Deliverable 11.3: LRS Training Materials), requirements have been modified. ▪ In Subsection 3.14.2.1 (Deliverable 14.2: LRS Transition Plan), requirements have been modified.
Attachment B (Statement of Requirements)	<ul style="list-style-type: none"> ▪ In Section 1 (Leader Replacement System (LRS) Goals and Objectives), County's option to terminate Work related to DCFS Systems and DCFS Programs has been added. ▪ In Section 2 (Functional Requirements), certain requirements specific to DCFS Systems or DCFS Programs have been annotated as such. ▪ In Section 3 (Technical Requirements), requirements have been modified. ▪ In Section 4 (Summary of Required LRS Interfaces), two (2) interfaces have been designated as not required should County terminate Work related to DCFS Systems and DCFS Programs. ▪ In Section 6 (LRS Training Requirements), requirements have been modified.

RFP Document	Change(s)
Attachment C (Sample Agreement)	<ul style="list-style-type: none"> ▪ In Subparagraph 1.4 (Definitions), definitions for CONTRACTOR Key Staff, DCFS, and DCFS Programs have been added. ▪ In Subparagraph 8.2 (Maximum Contract Sums), language has been clarified. ▪ In Subparagraph 12.4 (System Data) provisions for the delivery of system data to COUNTY have been added. ▪ In Paragraph 75 (Termination related to DCFS Systems and DCFS Programs), provisions for County's option to terminate Work related to DCFS Systems and DCFS Programs have been added. ▪ In Paragraph 76 (Survival), list of paragraphs have been adjusted. ▪ In Exhibit C (Schedule of Payments), three (3) schedules have been added, as follows: <ul style="list-style-type: none"> • Schedule A-1 (Deliverable Prices – Termination under Paragraph 75 (Termination related to DCFS Systems and DCFS Programs)) • Schedule B-1 (Management and Operations Services Prices during Initial Term – Termination under Paragraph 75 (Termination related to DCFS Systems and DCFS Programs)) • Schedule B-EXT-1 (Management and Operations Services Prices during Any Extended Term – Termination under Paragraph 75 (Termination related to DCFS Systems and DCFS Programs))
Attachment D (County Required Forms)	<i>No Changes</i>
Attachment E (County Ordinances and Policies)	<i>No Changes</i>
Attachment F (Proposer Response Forms)	<ul style="list-style-type: none"> ▪ Functional Requirements Response Form Matrix has been updated to reflect changes to Attachment B (Statement of Requirements). ▪ Technical Requirements Response Form Matrix has been updated to reflect changes to Attachment B (Statement of Requirements). ▪ Training Requirements Response Form Matrix has been updated to reflect changes to Attachment B (Statement of Requirements).

RFP Document	Change(s)
Attachment G (Pricing Schedule Forms)	<ul style="list-style-type: none"> ▪ In Schedules B (Phase 1 (Design/Development/Implementation Phase) Price Summary), D (Phase 2 (Performance Verification Phase) Price Summary), E (Phase 3 (Operational Phase) Price Summary), and F (Extended Term Price Summary), price categories under Management and Operations Services have been modified. ▪ Schedule B-1 (Phase 1 (Design/Development/Implementation Phase) Price Summary – Termination under Paragraph 75 (Termination related to DCFS Systems and DCFS Programs)) has been added. ▪ Schedule C-1 (Phase 1 (Design/Development/Implementation Phase) Price by Deliverable – Termination under Paragraph 75 (Termination related to DCFS Systems and DCFS Programs)) has been added. ▪ Schedule D-1 (Phase 2 (Performance Verification Phase) Price Summary – Termination under Paragraph 75 (Termination related to DCFS Systems and DCFS Programs)) has been added. ▪ Schedule E-1 (Phase 3 (Operational Phase) Price Summary – Termination under Paragraph 75 (Termination related to DCFS Systems and DCFS Programs)) has been added. ▪ Schedule F-1 (Extended Term Price Summary – Termination under Paragraph 75 (Termination related to DCFS Systems and DCFS Programs)) has been added.
Attachment H (Technical Exhibits)	<i>No Changes</i>
Attachment I (Glossary)	<ul style="list-style-type: none"> ▪ Certain glossary terms have been added or modified.
Written Questions and Answers	<i>No Changes</i>

All other RFP provisions shall remain the same.